

PLAN FOR PACKAGING REPORTS TO SHPOS

Once draft reports have been reviewed by the tribes and cooperating agencies and comments have been addressed the (revised) reports can be packaged for review by the Minnesota, South Dakota, or Wyoming SHPO, as appropriate.

Each Package to the SHPO Should Include:

- A Cover Letter of Explanation;
- The Base Report and related Addendum Reports;
- A NRHP Eligibility Table listing all sites in *this* section of the project with recommendations;
- A NRHP Eligibility Table for *each* report in the package;
- A Large-Scale Map showing all sites in corridor.

Each cover letter should:

- (a) explain the concept of a base report with addendum reports;
- (b) list the enclosures;
- (c) briefly discuss the method used for addressing unevaluated sites;
- (d) briefly discuss the method for addressing potential geomorphology issues; and
- (e) invite SHPO to provide STB with their comments.

A NRHP eligibility table for each individual report in addition to a NRHP eligibility table listing *all* sites for that section of the project can prove the SHPO has both report-specific information to evaluate and the broader database for the entire corridor segment.

The large-scale maps should include:

- (a) the project right-of-way;
- (b) the project centerline;
- (c) the project mile posting;
- (d) each site trinomial and the code for each report in which it is referenced (i.e. SD1, SD1b);.and
- (e) color-coding for:
 - (1) NRHP-eligible sites;
 - (2) Not eligible sites; and/or
 - (3) Unevaluated sites requiring further work to make an eligibility determination.
- (f) which segments of tracts have been completely surveyed (including all necessary subsurface testing to determine the presence/absence of intact archaeological deposits);
- (g) which segments of tracts have been subjected to geomorphological testing to determine the presence/absence of buried horizons with moderate to high potential to include archaeological deposits;
- (h) which segments of tracts have not been surveyed (due to access issues or other factors).

Sample Package would include:

- Cover letter
- Hard copy of: SD1, SD1a, SD1b, SD1c, SD1d
- NRHP Eligibility Table for: SD1, SD1a, SD1b, SD1c, SD1d
- Table listing all sites in this section of corridor with eligibility recommendations
- Large scale map showing locations of sites and surveyed/unsurveyed tracts